

On-Campus Job Description



To apply: Go to https://wenatcheevalleycollege.formstack.com/forms/career_services to submit your information to see if you are eligible for funding.

Job Title & Number of Positions Avail.	Project Navigator 300h– Part Time (3)
Department/ Location	MESA/Wenatchee Campus
Rate of pay	\$14.50/hour
Supervisor	Dr. Karina Vega-Villa x 6583
Duties and Responsibilities	<p>When developing strategies to increase recruitment of students in STEM careers, it is vital to integrate the cultural histories and experiences of marginalized students and their families. This is particularly important for students who encounter chronic invisibility and negative stereotyping in educational settings, in particular, ethnically minoritized, first generation, and low-income students. Understanding and integrating the diverse experiences and ways of knowing of ethnically minoritized families in the decision-making process validates their cultural practices as valuable sources of information.</p> <p>WVC MESA will create communities of practice (CoPs) to assess and strategize pathways to STEM from pre-K to professional experience under the Pathways to STEM/Aprender Caminando Project. The overarching goal is to strengthen systemic supports that create a sense of belonging in ethnically minoritized, first generation, and low-income students interested in STEM careers. The goal of these communities of practice will be to: 1. To expand the knowledge of families and students in pre-K -5 levels regarding careers in STEM; 2. Introduce the idea of STEM higher education and explain the role of community colleges in attaining a college degree to families and students in 6-8 grades; 3. Support families and students in 9-12 grades to develop and strengthen navigational skills needed for college, and 4. Improve transfer support through collaborative approaches with transfer institutions and strengthen and expand partnerships with STEM professionals.</p> <p>Each CoP will have 1 Community Engagement Specialist focused on community engagement and 1 Project Navigator that connects the CoPs objectives to the overarching goal of the Pathways to STEM/Aprender Caminando Project. This position works in accordance with state, federal and grant regulations, and college policies and procedures.</p> <p>The Project Navigator will:</p>

	<ul style="list-style-type: none"> • In collaboration with Pathways to STEM/Aprender caminando Project Coordinator, coordinate monthly objectives for Communities of Practice (CoP) in four groups: PK-5, middle school, High school and College. • Work with the STEM/Aprender caminando Community Engagement Specialist to identify and solve any issues related to the CoP • Stay connected with members of the Community of Practice and facilitate meetings • Identify practices that act as barriers from pre-K to professional experience to ethnically minoritized, first generation, and low-income students and their families • Support the CoP to formulate recommendations to remove barriers to STEM careers <p>This is not intended to be an exclusive list of all duties and responsibilities. Related duties and responsibilities may be assigned.</p> <p>Start date: December 6, 2021. Schedule will vary depending on availability.</p>
<p>Minimum Qualifications</p>	<p>Minimum Qualifications:</p> <ul style="list-style-type: none"> • High school degree from an accredited institution. • Bilingual (written and oral) in Spanish/English and comfortable translating and engaging the community in both languages. • Experience working with diverse populations. • Ability to work well with people of diverse backgrounds • Strong organization, problem-solving skills • Strong data management and social media skills • Strong initiative, self-starter, and enthusiasm for helping others succeed. • Committed to promoting educational equity and inclusion • Strong interpersonal, writing, and speaking skills. • Computer skills including word processing. • Be a United States Citizen, a Naturalized Citizen, or a Lawful Permanent Resident • Be 18 or older • All WVC employees must obtain COVID vaccination or submit a medical or religious exemption <p>*Relevant work experience may substitute for degree but not credit hours.</p>
<p>Educational Benefit</p>	<p>Employee will have the opportunity to practice and improve communication and organizational skills, prioritization skills, basic office skills; practice public speaking; learn more about his/her field by teaching and answering questions; work as a team member with the MESA program.</p>

04/22/21 (CRB)

Wenatchee Valley College is committed to a policy of equal opportunity in employment and student enrollment. All programs are free from discrimination and harassment against any person because of race, creed, color, national or ethnic origin, sex, sexual orientation, gender identity or expression, the presence of any sensory, mental, or physical disability, or the use of a service animal by a person with a disability, age, parental status or families with children, marital status, religion, genetic information, honorably discharged veteran or military status or any other prohibited basis per RCW 49.60.030, 040 and other federal and state laws and regulations, or participation in the complaint process.

The following persons have been designated to handle inquiries regarding the non-discrimination policies and Title IX compliance for both the Wenatchee and Omak campuses:

- *To report discrimination or harassment: Title IX Coordinator, Wenatchi Hall 2322M, (509) 682-6445, title9@wvc.edu.*
- *To request disability accommodations: Student Access Coordinator, Wenatchi Hall 2133, (509) 682-6854, TTY/TTD: dial 711, sas@wvc.edu.*