

## FIRST QUARTER TO DO LISTS

### To do before the quarter starts

- Register** online for classes (while you're at it, memorize your student ID number).
- Pay** tuition and fees OR confirm with the Financial Aid office that grants, loans, and/or scholarships are in place.
- Buy** textbooks and school supplies at the WVC Bookstore.
- Buy** a parking pass from the Cashiers office, if you intend to park in a WVC parking lot.
- Visit** campus with your class schedule and a campus map in hand to locate your classrooms so you know where to go on the first day.
- Print out** your class schedule a day or two before classes begin to see if there have been any room changes or instructor changes.
- Sign-up** for the WVC emergency text alert service. Visit [www.wvc.edu/emergency](http://www.wvc.edu/emergency).

### To do during the quarter

- Show up** to class.
- Get** your student ID card at Van Tassell Center (this will also work as your bus pass and library card).
- Pick up** your student planner/handbook at Van Tassell Center.
- Check** your WVC student email account regularly.
- Visit** the Tutor Center in the Library early in the quarter.
- Follow** the dates on the Student Calendar closely.
- Visit** the Career Center if you need help clarifying educational and career goals, exploring employment opportunities and resources, or setting up an internship or job shadow.
- Research** and print out degree requirements; track your progress and plan ahead. If you intend to transfer to another school, begin researching potential schools, degree requirements, and application deadlines.
- Organize** a file for yourself to collect and track all of your academic records, such as transcripts, degree checklist, educational plans, placement test scores, and any research you have done on your chosen career and/or transfer school. Bring this file to meetings with your Faculty Adviser or Educational Planners.
- Schedule** an appointment to meet with your Faculty Adviser on (or before) Advising Day. When meeting with your Faculty Adviser:
  - Prepare** a list of questions.
  - Gather** and bring your academic records.
  - Clarify** your educational and career goals.
  - Discuss** program requirements.
  - Review** your next quarter schedule.
  - Develop** an educational plan for future quarters.
- Register** on time for your next quarter classes (review your MyWVC Portal for any blocks or flags that could prevent you from registering on time).

### To do after the quarter

- Sell** your textbooks back to the Bookstore during Finals Week (optional).
- Check** your grades online. If something is missing or you think there has been a mistake, follow up right away by contacting your instructor.
- Renew** your financial aid application online every year (ideally between January 1 – March 15). Also, research scholarship opportunities and pay close attention to scholarship deadlines.
- Request** an official credit evaluation from the Registration office when you have completed 45 or more credits to make sure you are on track to complete all requirements.

**Questions?** Educational Planners are available on a first-come, first-serve basis the first two days of every quarter and on Walk-in Wednesdays (between 1 and 4pm). Check in at the Educational Planning and Testing Center counter.