

WENATCHEE VALLEY COLLEGE – ACADEMIC REGULATIONS COMMITTEE

PETITION FOR LOW GRADE SET ASIDE
(See reverse side for policies and procedures)

NAME: _____ DATE: _____

PREFERRED EMAIL ADDRESS: _____ SID: _____

PHONE: _____

Please indicate if any of the selections below apply to you;

Running Start CAMP TRIO HS 21+ MESA

List reasons for low grades; include statements indicating how your situation has changed to ensure success in future coursework. (Use another sheet if necessary.)

Faculty Advisor:

Table with 3 columns: YEAR, QUARTER, GPA. Two rows of blank lines for data entry.

Action Recommended (office use only):

Approved _____ Disapproved _____

Comments:

Registrar Signature

Date

Revised March 2020

Wenatchee Valley College is committed to a policy of equal opportunity in employment and student enrollment. All programs are free from discrimination and harassment against any person because of race, creed, color, national or ethnic origin, sex, sexual orientation, gender identity or expression, the presence of any sensory, mental, or physical disability, or the use of a service animal by a person with a disability, age, parental status or families with children, marital status, religion, genetic information, honorably discharged veteran or military status or any other prohibited basis per RCW 49.60.030, 040 and other federal and state laws and regulations, or participation in the complaint process.

The following persons have been designated to handle inquiries regarding the non-discrimination policies and Title IX compliance for both the Wenatchee and Omak campuses:

- To report discrimination or harassment: Title IX Coordinator, Wenatchi Hall 2322M, (509) 682-6445, title9@wvc.edu.
To request disability accommodations: Director of Student Access, Wenatchi Hall 2133, (509) 682-6854, TTY/TTD: dial 711, sas@wvc.edu

Low Grades set aside:

The Low Grade Set Aside Policy allows you to remove poor academic records that no longer reflect your current academic performance. Only petitions to set aside all grades in a particular quarter are considered. This option is not available for singular courses within a quarter. Grades that are set aside are not removed from the student's transcript. Rather, an "*" notation is placed next to the grade which indicates that the course will no longer be used when calculating a new cumulative grade point average. Credits that are set aside can not be used to fulfill any requirements for graduation. Please note that Federal Financial Aid regulations do not recognize grade "set asides."

Students may only petition for a set aside provision for two quarters during their time at Wenatchee Valley College. Students may petition to set aside a quarter which has 1) at least one grade that is a C- or lower OR 2) where the quarterly GPA is below 2.0.

Thirty (30) credits of class work at WVC with a GPA of 2.0 or better is required as evidence of a student's changed scholastic performance. Exceptions to these procedures can be made by petition to the Academic Regulations Committee. Only grades earned at Wenatchee Valley College can be set aside under this policy.

Completed petition forms should be submitted to the Office of Admission & Records office located on the first floor of Wenatchi Hall (Wenatchee) or the main office in the administration building (Omak).

List reasons for low grades; include statements indicating how your situation has changed to ensure success in future coursework. (Continued from front)

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