

MINUTES
BOARD OF TRUSTEES
WENATCHEE VALLEY COLLEGE
DISTRICT NO. 15
WENATCHEE, WASHINGTON
January 17, 2018

9:30 a.m. – Board of Trustees Work Session	Room 5015A, Van Tassell
3:00 p.m. – Board of Trustees Meeting	Room 2310, Wenatchi Hall

Trustees present

June Darling, Chair
Phyllis Gleasman, Vice Chair
Tamra Jackson
Martha Flores

The board work session was opened by Chair June Darling at 9:30 a.m. Major agenda items included financial planning for 2018-2019, residence hall quarterly report, annual contract review, revised Procedure 1400.600, new Procedure 1500.360, post tenure reports and a state-of-the college report by President Richardson. Executive session was held to discuss personnel issues.

The regular board meeting was opened by Chair June Darling at 3:00 p.m. Also in attendance were Assistant Attorney General Dale Lehrman, faculty, students, classified staff, and administrators.

APPROVAL OF MINUTES

1. November 29, 2017, Board Meeting Minutes

MOTION NO. 2251

Martha Flores moved that the minutes of the November 29, 2017, board of trustees meeting be approved. The motion was seconded by Tamra Jackson and carried unanimously.

CELEBRATING SUCCESS

2. Appreciation to Strategic Plan Committee

The board thanked the Strategic Plan Committee for their dedication to the strategic plan process. Wenatchee Valley College has spent nearly a year developing this new plan. Ty Jones has led this committee in an exhaustive look inside and out of WVC to map out the future. The committee conducted internal and external scans and coupled the information received with many hours of research and discussion to put together the new strategic plan.

3. Letter of Appreciation from Susan Ballinger

A letter from Susan Ballinger thanking WVC for the continued 2017 partnership for the Wenatchee Naturalist course was read into the minutes.

4. Maria Navarrete – Selected for Wenatchee Valley Business World’s “30 Under 35” Program

Maria Navarrete, retention specialist for the CAMP program, was recently selected by the Wenatchee Valley Business World for its “30 Under 35” program which honors young community leaders from around the region.

5. Letter of Appreciation to Women’s Basketball Coaches and Team Members

A letter from Ronda Stearns from Umpqua Community College was read into the minutes. The letter praised the professionalism of the WVC women’s basketball coaches and the respectfulness of the team members. Athletic director Greg Franz added that the cumulative GPA of over 136 athletes during fall quarter was 3.09.

INTRODUCTION OF NEW EMPLOYEES

6. Introduction of New Employees: Reagan Bellamy, Executive Director of Human Resources

New employee Karina Vega-Villa, MESA program director, was introduced to the board.

SPECIAL REPORTS**7. Freddie Ham, ASWVC Wenatchee President**

Freddie Ham reported on the Knight at the Olympics event on February 8, 2018. Amy Sheehan, Olympic freeskiier and WVC alumna, will talk about dreaming big, perseverance and giving your best. Freddie added that several events will take place this month to celebrate Martin Luther King Day.

8. David Ratautas, ASWVC Omak President

Laura Brown, ASWVC Omak Vice President, recapped the written report from ASWVC Omak President David Ratautas. She added that two new committees have been added – Green Campus and Food Bank Committee.

9. Patrick Tracy, AHE President

A written report from Patrick Tracy was included in the board information packet.

STAFF REPORTS**10. Brett Riley, Vice President of Administrative Services**

Brett Riley did not add to his written report.

11. Carli Schiffner, Vice President of Instruction

A written report from Carli Schiffner was included in the board information packet.

12. Chio Flores, Vice President of Student Services

Chio Flores reported that ASWVC President Freddie Ham was recently selected as a finalist for the 2018 Wenatchee Valley Civil Rights & Social Justice Award presented by the city council.

13. Jim Richardson, President

President Richardson added his praise to Freddie Ham for her selection as a finalist for the 2018 Wenatchee Valley Civil Rights & Social Justice award. He added that the legislative session has begun; students from both campuses will travel to Olympia on January 25, 2018.

ACTION**14. Six-Year Strategic Plan/Goals/Objectives: Ty Jones, Executive Director of Institutional Effectiveness**

As part of its regular planning cycle, WVC has been engaged since January 2017 in building a six-year strategic plan that is to provide direction for the college in meeting its mission and core themes.

MOTION NO. 2252

Tamra Jackson moved that the WVC 2018-2023 Strategic Plan be approved as presented. The motion was seconded by Martha Flores and carried unanimously.

(2018-2023 Strategic Plan attached as Exhibit A)

ACTION

15. Sabbatical Requests: Jim Richardson, President

Recommendations for sabbatical leave follow the process outlined in the AHE contract, Article VII, Section H.2. Sabbatical leave is an investment by the faculty and the district in its programs and teaching efficiency. Criteria for approval shall be one or more of the following: enhancing the quality of the program of the district, making a reassignment possible in the event of a program change, or improving the faculty member’s professional abilities in his/her assignment. To be eligible, an applicant for sabbatical leave must be tenured and have completed five years of full-time employment with the district. Recommendations from the faculty professional development committee were reviewed.

MOTION NO. 2253

Phyllis Gleasman moved that the board approve sabbatical leave for Sharon Wiest for the 2019-20 academic year and Juel Iwassa at half-time for each of the 2018-19 and 2019-20 academic years. The motion was seconded by Tamra Jackson and carried unanimously.

16. Retirement of Bookstore Policy 600.400 and 600.410

With the transition of the bookstore to Barnes and Noble, the college has two obsolete policies that need to be retired as they are no longer applicable to WVC.

600.400 BOOKSTORE POLICY

The college shall establish and operate a books and supplies store as a self-supporting business entity for the convenience of students, staff, and the faculty. The board delegates to the president or designee the responsibility to develop operational procedures which will assure effective and efficient management of the college bookstore. College bookstore operations will comply with [RCW 28B.10.590](#) Course materials – Cost savings.

600.410 BOOKSTORE DISCOUNTS AND PRICE REDUCTIONS POLICY

The board of trustees delegates to the president or designee the authority to manage all aspects of running the college bookstore, which includes but is not limited to, all decisions regarding prices, inventory and schedules.

MOTION NO. 2254

Martha Flores moved that the board retire Policies 600.400 Bookstore Policy and 600.410 Bookstore Discounts and Price Reductions. The motion was seconded by Phyllis Gleasman and carried unanimously.

3:25 p.m. Meeting adjourned

Secretary

Chair